

Property Manager:

Property Details







FIRST PREFERENCE (Address of the Property you would like to Rent)

Post Code

COMMENCEMENT DATE	RENT	LEASE TERM		NUMBER OF OCCUPANTS:			
Day/Month/Year	\$ Per Week	\$ Per Month	\$ Bond	Years	Months	Adults	Children & Ages

Our Moving Service

Successful applicants will be contacted by one of our **Cottee Real Estate** Movologists to discuss the connection of services such as electricity, gas, water and broadband. We can also source obligation free quotes for removalist, storage, cleaning, maintenance services and much more.

powered by **Movinghub™**

100 Points Check

This application will not be processed until the following have been supplied by **ALL** applicants. Drivers Licence or Passport **AND** other underlined items **MUST** be provided.

- ▶ Passport (40 points) ▶ Direct Debit (50 points) ▶ Rental Ledger - Last 6 months (20 points) ▶ Proof of Age Card (30 points)
- ▶ Drivers Licence (40 points) ▶ Latest 3 Pay Slips (20 points) ▶ 1 month Personal Bank Statement ▶ Copy of Gas/Water/Electricity/Phone Bill (10 points)

Important

1. Initial rental payment must be made by bank EFTPOS, direct deposit or money order within 24 hours after approval of application. No personal cheques or cash accepted. Deposit will be forfeited if you withdraw 24 hours after approval.
2. Keys will not be handed over until the lease agreement has been signed by all the applicants and bond has been paid.
3. This application is accepted subject to the availability of the property on due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

Applicant 1

Title	First Name		
Family/Last Name			
Date of Birth	Email		
Mobile Phone	Home Phone	Work Phone	
Driver's Licence Number		Expiry Date	
Vehicle Registration		State	
Passport Number		Expiry Date	
Passport Country			
Pension/Medicare No. (if applicable)		Pension Type	

Applicant 2

Title	First Name		
Family/Last Name			
Date of Birth	Email		
Mobile Phone	Home Phone	Work Phone	
Driver's Licence Number		Expiry Date	
Vehicle Registration		State	
Passport Number		Expiry Date	
Passport Country			
Pension/Medicare No. (if applicable)		Pension Type	

Current Address	
Post Code	
Length of Stay Year/s Month/s	Rent \$
Reason for Leaving	Bond Refund in Full Amount If not refunded in full, please state the reason.
Landlord/Agent	Contact Number
Previous Address	
Post Code	
Length of Stay Year/s Month/s	Rent \$
Reason for Leaving	Bond Refund in Full Amount If not refunded in full, please state the reason.
Landlord/Agent	Contact Number

Current Address	
Post Code	
Length of Stay Year/s Month/s	Rent \$
Reason for Leaving	Bond Refund in Full Amount If not refunded in full, please state the reason.
Landlord/Agent	Contact Number
Previous Address	
Post Code	
Length of Stay Year/s Month/s	Rent \$
Reason for Leaving	Bond Refund in Full Amount If not refunded in full, please state the reason.
Landlord/Agent	Contact Number

Present Occupation	
Nature of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual	
Employer's Name	
Employer's Address	
Contact Name	Phone
Length of Employment Year/s Month/s	Weekly Income \$

Present Occupation	
Nature of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual	
Employer's Name	
Employer's Address	
Contact Name	Phone
Length of Employment Year/s Month/s	Weekly Income \$

Next of Kin (Not residing with you)	
Last Name	Given Name
Home Number	Work/Mobile Number
Relationship	
Personal References (Should not be related to you and have agreed to be your referees)	
1. Last Name	Given Name
Home Number	Work/Mobile Number
2. Last Name	Given Name
Home Number	Work/Mobile Number

Next of Kin (Not residing with you)	
Last Name	Given Name
Home Number	Work/Mobile Number
Relationship	
Personal References (Should not be related to you and have agreed to be your referees)	
1. Last Name	Given Name
Home Number	Work/Mobile Number
2. Last Name	Given Name
Home Number	Work/Mobile Number

Other Information

Pets (Number of Pets, Age(s), Breed and Council Registration Number)
--

Make/Type of Car/Car Registration Number
--

Declaration

The applicant acknowledges that: first the landlord's insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance. Second, that the terms and conditions were available at the time of applying as these form part of the tenancy agreement and the tenant agrees with these terms and conditions. Third, that upon being advised of approval of this application by the agent, a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995. **Fourth, that unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property. Costs to be calculated on a daily basis. Lastly, please note that our tenancy agreements contain a special clause stating; No smoking inside the premises.**

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should the application be accepted by the landlord, I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I consent to the disclosure of this page of the Tenancy Application Form to Movinghub (ABN 73 603 267 465) for the purpose of notifying the water authority and to contact me with regards to services related to moving home. I acknowledge that neither the Agent or Movinghub accept any responsibility for the delay in, or failure to arrange or provide for any connection or disconnection of a utility, or for any such loss in connection such delay or failure. I acknowledge that the Agent and Movinghub may receive a benefit in relation to any services organised.

I also authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I apply for in the future.

I am aware that the agent will use and disclose my personal information within this application to:

- (a) Communicate with the owner and select a tenant
- (b) Prepare lease/tenancy documents
- (c) Allow tradespeople or equivalent organisations to contact me
- (d) Lodge/claim/transfer to/from a Bond Authority
- (e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)
- (g) Complete a credit check with NTD (National Tenancies Database)

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access my personal information on the contact details above.

Primary Applicant Signature	Date
Secondary Applicant Signature	Date